

Gulf Mariner Condominium

Instructions for Owners, Contractors and Service Personnel

Notice of Intent must be filed with Maintenance staff prior to ANY work beginning

1. Work hours are 8:00 a.m. to 5:00 p.m. Monday through Saturday. There is to be no noise before 8:00 a.m. All work materials and tools are to be removed from the property by 6:00 p.m. Only owners may work in the unit on Sunday, providing it is quiet work.
2. Work performed at time other than stated above would be allowed only for emergencies. Such as A/C/, electrical, plumbing, etc.
3. Contractors must notify maintenance personnel in advance of hauling equipment and supplies in elevators. The Lobby elevator shall NOT be used except for PH 1. NW & SW elevators must be used. Contractor or owner is responsible to install protective pads and flooring. This must be scheduled with maintenance staff ahead of time.
4. **NO STORAGE OF MATERIALS OR SUPPLIES IS ALLOWED ON THE WALKWAYS!**
5. **NO WORK IS TO BE PERFORMED ON THE WALKWAY OR PARKING LOT. WORK MUST BE DONE IN THE UNIT.**
6. **NO WASHING OF BUCKETS OR WORK TOOLS IS ALLOWED ON PREMISES BY OWNERS OR CONTRACTORS EXCEPT IN AUTHORIZED LOCATIONS (SEE MAINTENANCE PERSONNEL FOR THESE LOCATIONS). FAILURE TO ABIDE BY THIS RULE WILL RESULT IN A CHARGE BACK TO THE OWNER.**
7. Contractors must put down covering to protect walkways, elevator and lobby floors.
8. Contractors are not allowed use of any of Gulf Mariner's equipment or tools from the Maintenance Department.
9. Carts are for the use by residents only. Please use your own means to transport materials to and from the work area.
10. Contractors and service personnel are responsible for all cleanups and removal of debris from the work area on a daily basis.
11. All trash and debris must be removed from the condominium property by the contractors or service personnel. DO NOT USE Gulf Mariner trash chutes or dumpsters.
12. Effort should be made to keep noise to a minimum.
13. All Gulf Mariner common areas must be left clean and undamaged. Messes must be cleaned up immediately.
14. Lower level entrances should be closed and locked at all times. They may be left open only to bring in your supplies and equipment into the buildings.
15. 1-2-7-8-9-10-11-12 and penthouse stacks must have A/C condensers craned on and off the roof. This MUST be scheduled in advance with maintenance personnel so access to roof can be provided.
16. Contractor's MUST park in the service vehicle space, owner's parking space, or on the street. If the vehicle cannot fit entirely in the parking space, the contractor must park on the street.

Contractors, Service Personnel, etc.

Your cooperation in these matters is greatly appreciated. You must understand that the unit owner is responsible for your actions and any damage to the building caused by you.